



# HASANUL HAQUE MOON

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## SUMMARY

I am a motivated and quick learner with a strong foundation in **computer applications, marketing strategies, and communication skills**. I enjoy adapting to new technologies and fast-paced environments, and I aim to use my skills to adjust quickly in new settings while continuously developing myself. I am eager to learn, grow professionally, and contribute positively to the success of the organization.

## EDUCATION

<b>Secondary School Certificate</b> Gobra Parbati Vidyapith <ul style="list-style-type: none"><li>Major in Science.</li><li>Final GPA: 5.00</li></ul>	2015 – 2020
<b>Higher Secondary Certificate</b> Cantonment College Jashore <ul style="list-style-type: none"><li>Major in Science.</li><li>Final GPA: 4.50</li></ul>	2021 – 2022
<b>National Skill Standard Basic Course</b> ICT Training Institute Narail <ul style="list-style-type: none"><li>Major in Database Programming.</li><li>Final Grade: 5.00</li></ul>	2018
<b>Digital Marketing Basic to Advance</b> SR Dream IT <ul style="list-style-type: none"><li>Major in Digital Marketing.</li></ul>	2025

## WORK EXPERIENCE

<b>Pharmacy Assistant</b> <ul style="list-style-type: none"><li>Assisted customers and handled queries in a fast-paced environment.</li><li>Developed strong communication and interpersonal skills through daily interaction.</li></ul>	2023 – 2025
<b>E-commerce Page Owner (Self-initiated)</b> <ul style="list-style-type: none"><li>Managed own online business, handling promotions, orders, and customer communication.</li><li>Generated profit while building practical experience in client handling and sales.</li></ul>	2025 – Present

## KEY SKILLS

- Computer Applications (Advanced)
- Microsoft Office (Word, Excel)
- Digital Marketing
- Communication Skills
- Customer Handling & Client Support
- Canva Design
- Fluent English Communication